



CONSULTANCY TERMS OF REFERENCE

FINAL EVALUATION

Assistance to Yemeni children affected by food insecurity and malnutrition in Aden

Yemen

1. Background

Founded in 1994, **Triangle Generation Humanaire** (TGH) is an International Non-Governmental Organisation (INGO), registered in Lyon, France. TGH designs, implements and monitors Emergency response, Recovery and Development programs in the following sectors: Water Sanitation Hygiene (WASH), Food Security and Livelihood (FSL), Protection and Education. TGH currently works in 13 countries of Africa, Asia, Europe and the Middle East.

TGH operated in Yemen between 1998 and 2014 and implemented numerous programmes in the sectors of refugee assistance, WASH or food security in different governorates (Aden, Lahj, Al Mahrah, Hadhramawt, Hodeidah, Hajjah, Shabwah and Socotra). TGH then suspended its operations in Yemen during 6 years. Since 2020 TGH has re-entered the humanitarian landscape in Yemen, mainly through the implementation of WASH programmes in the governorate of Aden.

The war in Yemen has caused the deaths of more than 400,000 people. Even though the fighting has subsided since the end of 2022, the Houthis rebels have been conducting since the end of 2023 a campaign of attacks on ships sailing in the Red Sea and in Aden Gulf. Yemen's trade and economy are severely damaged. The Riyal has again depreciated to record levels, exacerbating inflation and making it harder for families to buy basic goods. In the South, demonstrations are frequently held in protest at wages that are no longer being paid. This situation is exposing the population to extreme conditions, significant decrease of purchasing power and thus important food security constraints.

In 2024, 17,6 million people (i.e. 52% of the total population) are still in need regarding their food security situation, meaning they are considered IPC phase 3 (*Integrated food security Phase Classification*) and above (Humanitarian Needs Overview 2024).

2. Justifications and Objectives

In early 2024, TGH and the French Embassy in Yemen, based in Riyadh, started discussing expanding TGH intervention in other sectors. An ongoing project was targeting schools to improve the access to hygiene services for children, and thus it was imagined to start working in the food security and nutrition sector to complete the intervention.

A project was then signed on August 1, 2024, for a duration of one year. The logic of intervention of the project funded by the French donor CIAA is as follows:

Title: Assistance to Yemeni children affected by food insecurity and malnutrition in Aden

Dates: 01/08/2024 - 31/07/2025

General Objective:

To help moderate the impact of the humanitarian crisis on children through an integrated approach of nutrition in Aden schools

Specific Objectives:

SO1: To strengthen 11 schools' canteens in Aden through equipment support and adequate training on nutrition and food safety

SO2: To contribute to sustainable access to nutritious and balanced food for children in 4 primary schools' canteens in Aden

Result 1:

Existing in-school canteens in TGH supported schools are assessed and support plans are developed

Activity 1.1: Assessment of 11 in-school canteens' functionality and constraints

Activity 1.2: Development of support plan for 11 in-school canteens

Result 2:

In-school canteens of 11 schools are supported with adequate equipment and nutrition and food safety capacity development

Activity 2.1: Equipment support to 11 in-school canteens

Activity 2.2: Training to 11 in-school canteen staff on nutrition

Result 3:

Children from 4 primary schools have improved access to nutritious and balanced food items in the in-school canteens

Activity 3.1: School feeding scheme in 4 schools

Activity 3.2: Development of pedagogical activities around nutrition

Activity 3.3: Hygiene promotion sessions for students

The project aimed to target 11,172 persons, including 11,132 students (8,425 boys and 2,707 girls) in addition to 40 canteen staff (including 20 men and 20 women) from 11 schools in Aden.

The overall budget of the project is 790 000€.

TGH plans to conduct an external final evaluation of this project in order to draw conclusions, lessons learnt and recommendations from this pilot project. In particular, a reflexion on the exit strategy is expected.

3. Expected Outcomes and Deliverables

This consultancy for the final evaluation of the project “Assistance to Yemeni children affected by food insecurity and malnutrition in Aden” aims at attaining the following key outcomes:

*A final evaluation of the Project (cf. Methodology below)

*A set of concrete recommendations for future interventions for TGH

At the end of the consultancy, the consultant will submit:

Report	Contents
Inception Report	Describe the first investigations based on the documentary readings and the first discussions and exchanges. Present the questions and hypotheses that the evaluators will deal with in the field. Present the planned schedule of visits and interviews planned during the field mission as well as the methodology used.
End of mission restitution	At the end of the mission, the Consultant will make a mission’s debriefing to present the main findings and proposed recommendations. A PPT will be prepared and shared with the project actors.
Draft Final Report	First draft of the final report of the evaluation mission.
Final Report	Final version of the Final Evaluation Report.

The final report will include:

- **A main report** with:
 - A quick reminder of the methodology used;
 - The observations and results of the evaluation, according to the terms defined (objectives and evaluative questions);
 - The perspectives and conditions for the sustainability of project activities;
 - Concrete and constructive recommendations addressed to the project team.
- **An executive summary** (4 pages maximum) summarizing, after a quick overview, the main conclusions and recommendations.

All submitted documents must be written in English. They must be sent in Word/Excel format to allow for proofreading and exchanges before finalizing the documents.

4. Methodology

In addressing the above objectives, the consultant will consider the following evaluative questions (although not exclusive), following OECD DAC Evaluation Criteria.

Q1: Evaluate the quality reached with respect to projects’ objectives and context of intervention

- *Relevance*
 - To what extent the project implementation strategy and methodology was relevant? Was the overall approach (building up on existing “food stores” within the schools) relevant?
 - What are the identified strengths and weaknesses of the implementation approach and mechanisms, including strategic readjustments proposed due to the teachers’ strike?
- *Coherence*
 - Were project activities in line with Yemen national policies and local interventions?
 - In what extent project activities are in line with the Sustainable Development Goals?
 - Were project activities in line with TGH other activities implemented in schools?

- *Effectiveness*
 - Were project activities implemented in time and in an effective manner regarding the chosen implementation strategy?
 - Have they achieved the expected results?
- *Efficiency*
 - Were available resources properly designed to achieve project outputs in the most effective way?
 - Were available resources actually used optimally?
 - How well did the project adapt to unforeseen challenges (e.g., supply chain disruptions, teacher strikes & school closure...)?
 - Were M&E protocols properly designed and utilized to ensure proper monitoring and learning results?
- *Impact*
 - What are the project outcomes and positive effects on students' nutrition status and knowledge? In particular, how did the project improve students' access to nutritious food? Has the project led to improved school attendance due to better access to nutrition?
 - Are there unexpected or negative impacts of the project?
 - To what extent did the project enhance local actors' capacities (canteen staff, DoE...)?
- *Sustainability*
 - What evidence is there that project interventions and/or outcomes incorporate an exit strategy after the project ends? If not, what exit strategy could be implemented?
 - Have the necessary steps been taken to build local capacity and to promote sustainable development?
 - Have the beneficiaries been sufficiently involved in the implementation of the project?

Q2: Assess the possibilities and opportunities for a sustainable exit strategy

- Were local authorities (Department of Education, Governorate for instance) adequately involved in the project implementation?
- To what extent do the schools have the capacities (technical and financial) to take over the project?
- What are the different scenarios in which the school canteens can be sustainable?

Beyond those evaluation questions, it is required to assess the following crosscutting issues:

Gender analysis

- Are the project activities implemented with gender sensitivity?

Complaint mechanisms and feedback

- Has the project put in place an effective complaints and feedback mechanism that can be used by beneficiaries, partners and stakeholders?

Inclusion

- Do the project activities sufficiently take into account the notions of inclusion (commitment of the MDGs to "leave no one behind"), including people with disabilities?

Environment

- Are there unexpected or negative environmental impacts of the project? How could they have been mitigated?
- To what extent do the project activities improve the level of knowledge of the populations concerning the sustainable management of natural resources?

Based on related findings, the consultant will draw detailed, justified and realistic recommendations to enable TGH to adapt its strategy for potential further projects.

In order to collect the relevant data, it is recommended that mixed methodologies (quantitative, qualitative, participatory, etc.) be considered to ensure cross-checking of information through a variety of means.

The evaluation should be based on the findings and evidence identified in the review of relevant documents, including the project report, ad-hoc, monthly, interim reports to the donor, as well as technical reports, produced under the project, MEAL analyses (reports and databases) produced under this project. The Project team will provide all project documentation available at the beginning of the consultancy.

The consultant will be expected to undertake field visits and interviews with stakeholders, including targeted beneficiaries, school management, government authorities, etc. Stakeholder participation in the evaluation should be full and continuous, to reflect the views, expectations and vision that these stakeholders have of the project's contribution to the achievement of its objectives. The consultant will be expected to specify the information and sources to be used. This will include visiting and interviewing the following people (indicative list):

- Project beneficiaries (including students and canteen staff) will: provide information on their level of satisfaction with the processes, the quality and quantity of assistance received, the organisation and safety of beneficiaries during interventions, the relevance of the assistance to their needs. They will provide information on the impacts of the assistance on their daily lives.
- The school representatives: the relevance of the project and the expected effects of the project in the intervention zone, the conditions of their participation in the implementation of the project.
- Communal and local authorities: interviewed for their reflections, feedback, recommendations and lessons learned on their cooperation with the project.
- At project level: project manager, field assistants, hygiene promoter.
- At organization level: Country Coordinator

The methodology described above is indicative, the consultant is expected to provide a detailed methodology and an adapted work plan. He/she will also be free to collect additional data to answer all the research questions listed above.

5. Working Conditions and Timeframe

In view of the end of the project in July 2024 but the closure of schools by the end of May 2024, the final evaluation is scheduled for May 2024, with the production of a Final Report by end of June 2024.

The total number of man-days is expected to be around 25.

Steps	Duration (man-days)
Desk review	1
Inception Report	1
Kick off meeting	0,5
Field research	14
End of mission restitution	0,5
Draft report	5
Final report	3

The field research should start at the latest by the 11th of May 2024 and not before the 1st of May 2024.

6. Consultant Qualifications

A Consultant or one or several experts is expected for the implementation of the evaluation which should:

- Have at least one expert profile with international experience and a post-graduate degree.
- Be fluent in both Arabic and English languages to be able to work in close collaboration and communicate proactively with all levels of actors related to the Project.
- Have experience in final evaluation of humanitarian or development projects.
- Have experience with international Non-Governmental Organisation
- Knowledge in Food Security and Livelihood and nutrition
- Previous experience of evaluation following the OECD DAC criteria is an asset.

7. Budget

The selected consultant team is expected to cover all the costs related to the mission. TGH can accommodate up to 2 persons, in which case there is no need to include costs for accommodation in the financial proposal. Local transportation can be facilitated by TGH but its costs are to be included in the financial proposal.

8. How to apply

The information to apply are detailed in the General Condition of the tender.

The applicant is informed that he/she will have to endorse the principles defined by TGH Code of conduct and to work in full compliance with TGH ethical policies
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