**TERMS OF REFERENCES FOR THE DEVELOPMENT OF A METHODOLOGY TO CONDUCT PROTECTION RISKS ANALYSIS INTEGRATED IN FOOD SECURITY AND LIVELIHOOD – JOINT PROJECT ACF-IRC**

ACF Reference : [FR-PA-DEP-202506]

1. **Context**

Action contre la Faim (ACF) and International Rescue Committee (IRC) are working together on a SIDA funded project that aims to support the operationalization and uptake of protection risk analysis methodologies by FSL actors, advancing risk-sensitive and impactful interventions that contribute to both food security and protection outcomes. Through this project, ACF and IRC aim to adapt the Protection Analytical Framework to the Food Security and Livelihood sector in order facilitate a wider understanding and use of protection analysis. The objective of the outcome 3 of this project is to:

* Enhance the integration of protection risk analysis into FSL programming and strategies.
* Support FSL actors to identify, mitigate, and monitor protection risks relevant to food insecurity and livelihoods.
* Facilitate the adaptation and dissemination of accessible guidance and tools for FSL actors.
* Promote learning and good practices on cross-sectoral protection integration.

1. **Objectives and expected outcome**

The objectives of the consultancy is too support ACF and IRC in the adaptation of the Protection Analytical Framework, the development of resources to conduct protection analysis in relation with food security programming, and to test the tools in two different contexts. In addition, the consultancy will ensure the development of resources for the facilitation of webinars to present the newly developed framework and tool, while co-facilitating the advisory group that will provide technical input for the successful development of the tools and framework.

**Expected Results**

1. **Advisory Group Coordination** 
   * Design and finalize the terms of reference and work plan for the Advisory Group
   * Identify and onboard members from diverse regions, roles, and organizations (including local actors, donors and interagency representatives)
   * Facilitate regular Advisory Group meetings (virtual), share updates and coordinate feedback processes.
2. **Adaptation of PAF Tools and Guidance** 
   * Review existing tools and coordinate feedback on the adaptation methodology (including suggesting a structured approach to the adaptation based on identified gaps and needs)
   * Co design proposed adaptations and circulate for validation with the Advisory Group and for testing with country program teams.
   * Align updated tools with relevant feedback from field testing.
   * Collect and integrate feedback and comments from Advisory group members, cluster leads and other key stakeholders (e.g: PALAN).
   * Consolidate and present the final version of adapted resources.
   * Support the design, editing and translation of the resource package. This activity is led by IRC with support in terms of coordination from ACF.
3. **Training and Capacity Strengthening** 
   * Lead the design of training materials for FSL actors (translated in French, and Spanish).
   * Co -facilitate four webinars, ensuring accessibility and relevance for diverse audiences.
   * Provide technical support to ACF and IRC teams on use and contextualization of materials.
4. **Documentation and Learning** 
   * Contribute to case studies, dissemination briefs, and learning agenda as developed by the MEAL focal point.
5. **Dissemination and Rollout** 
   * Share final resources during the FSL endorsement session.
   * Develop a dissemination plan (internal, external) to ensure adapted resources become available to diverse audiences beyond the FSL and protection clusters.
   * Coordinate the rollout of adapted tools and resources across relevant platforms and networks (such as FSL Global meeting, HNPW, Nutrition fora etc).
6. **Key deliverables and timeline**

The number of days of work for this consultancy is estimated to be: 40 days

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| **Activities** | **Deliverables** | **Timeline** |
| Advisory group coordination | Finalized TORs and work plan of the Advisory group  Lead implementation of the workplan  Co facilitated meeting | August 2025  August – September 2025 |
| Adaptation of PAF resources (including coordination of piloting and integration of feedback) | Final versions of key PAF resources and tools | August - September 2025 |
| Capacity building | Co-facilitation of four online webinars (in English, Arabic, French and Spanish, translation/interpretation to be led by IRC)  Training resources and materials for online webinars  Feedback survey | February 2026 |
| Dissemination and roll out | Dissemination planwith integrated feedback from key stakeholders | March 2026 |

This calendar is subject to discussion with the selected consultant.

1. **Reporting & Coordination**

The person in charge will be working closely with:

* ACF Protection and Gender Advisors/Unit, FSL technical unit, and field programs staff involved in testing
* IRC Project team (Project and technical leads)
* IRC ERD, Protection and MEAL teams (including country-based teams involved in testing)
* FSL cluster leads and members (Global and country-specific, depending on test countries), GPC analysis OpsCell and IAWG
* Protection cluster lead
* WFP Protection focal persons

**Consultant profile**

* Advanced university education (bac + 5) in one of the following fields: sociology, political science, law, gender and other similar training in addition ;
* Strong expertise in protection programming and the conduct of protection risks analysis;
* Demonstrate experience in developing training resources, guidelines and assessment tools;
* Understanding of the humanitarian context and the food security and livelihood sector;
* Demonstrated skills in conducting meetings, workshops, and facilitating working group;
* Knowledge of gender, diversity, inclusion and protection issues;
* Excellent analytical and writing skills;
* Fluency in English, French is a plus.

**Application Modality**

All interested candidates must send a response to the call for consultation to the following address:

Vanessa COEFFE [vcoeffe@actioncontrelafaim.org](mailto:vcoeffe@actioncontrelafaim.org).

With the following Reference in the subject of the email: ACF-IRC CONSULTANCY PROTECTION

Applications must include the following:

• A detailed CV;

• A list of references for previous assignments;

• A methodological note (or technical proposal) on the scope of what is expected within the framework of this service (2 page maximum);

• Work plan and time allocation;

• A detailed financial proposal. The proposal must include the amount excluding VAT.

**Deadline for application : 27th June 2025.**