

Vacancy announcement

Position	CCCM Cluster (Co-) Coordinator	Starting date	ASAP
Location	Juba, South Sudan	Type of contract	Fixed contract
Contract duration	12 months renewable	Security Risk Level	Risky (3/4)

About ACTED

Since 1993, as an international non-governmental organization, ACTED has been committed to immediate humanitarian relief to support those in urgent need and protect people's dignity, while co-creating longer term opportunities for sustainable growth and fulfilling people's potential. ACTED endeavors to respond to humanitarian crises and build resilience; promote inclusive and sustainable growth; co-construct effective governance and support the building of civil society worldwide by investing in people and their potential. We go the last mile: ACTED's mission is to save lives and support people in meeting their needs in hard to reach areas. With a team of 4,800 national staff 450 international staff, ACTED is active in 38 countries and implements more than 505 projects a year reaching over 20 million beneficiaries. More on www.acted.org

Country Profile

Number of projects	25
Number of areas	5
Number of national staff	498
Annual budget (EUR)	14,988,429 M euros
Number of international staff	25

Position context and key challenges

ACTED has been present in South Sudan since 2007, and is currently operating in Western Bahr-el-Ghazal, Warrap, Jonglei, Upper Nile, Lakes, and Central Equatoria states. ACTED focuses on emergency and relief works around water, sanitation and hygiene promotion; basic infrastructure; food security and livelihoods; and integrated camp management. All of these interventions continue to provide basic and life-saving assistance to vulnerable populations, specifically IDPs, refugees and host communities.

Since the aftermath of the South Sudanese conflict that erupted in December 2013, ACTED has been contributing to the delivery of humanitarian services to 1.7 million displaced persons, 270,767 refugees, and 5.1 million people in need. ACTED continues to providing camp management services in 2 Protection of Civilian (POC) Sites, 1 informal settlement and 2 refugee camps, while contributing to Camp Coordination as co-lead of the Camp Coordination and Camp Management cluster. Acknowledging the importance of engaging in early recovery to transition towards sustainable solutions, ACTED supports communities in improving their livelihoods through the promotion of income generating activities, community saving groups, and Agro Pastoralist Field schools in Greater Bahr al Ghazal, Greater Upper Nile and Lakes.

ACTED provided emergency relief and continued to acknowledge the potential for stabilization and early recovery. Thus, it provided emergency food, shelter and water, hygiene and sanitation assistance to 159,936 internally displaced people in and outside camps, through its static and mobile Camp Coordination and Camp Management (CCCM) response, while strengthening local structures and improving site management, service provision coordination and advocating for improved coverage of the needs and services.

ACTED also invested in resilience and long-term programmes. Through its Agro-Pastoral Field School (APFS) approach, ACTED improved families' food security level by providing inputs, strengthening decision-making capacities and mentoring on best practices. Complementary, it invested in climate-smart farming practices, natural resources management and saving loans associations, allowing farmers and entrepreneurs to launch and/or reinforce their businesses and income, better access to markets and enhance capacities to cope with external shocks.

Key roles and responsibilities

Ensure a coherent and effective CCCM response, by mobilizing cluster partners to respond in a strategic manner. Promote best practice and relevant standards amongst partners engaged in [Name of Cluster] response, with particular attention placed on Do-No-Harm principles.

1. Cluster Coordination

- a) Assume overall responsibility for co-leadership of the CCCM ;
- b) Work closely with other key members of the CCCM, including National, Provincial or Local Governments, OCHA, UNICEF and all other cluster members;
- c) Secure commitments from humanitarian actors responding to or supporting the cluster response;
- d) Support both multi-sector and CCCM specific needs assessments and utilise existing secondary to inform sector response planning;
- e) Identify gaps in the sector's current coverage and advocate to address these gaps amongst humanitarian actors on behalf the affected population;

- f) Lead updating of the CCCM Cluster work plan, and co-ordinate the harmonisation of response activities, ensuring that activities prevent overlap and duplication and thus maximize resources;
- g) Ensure that inter-agency response strategy for CCCM reflects key findings from needs assessments, identifying gaps, and formulating a sector-wide interagency response plan, taking into account the cross-cutting areas from other sectors or clusters.
- h) Ensure that information is shared amongst cluster members, and that information from other sectors and clusters is made available to cluster members in order to improve planning, integration and implementation;
- i) Ensure clear and effective communication occurs between the field and the national cluster;
- j) Contribute to regular OCHA sitreps, and take an active part in OCHA co-ordination meetings;
- k) Ensure, along with the Cluster coordinator, representation of the CCCMin all relevant external meetings and collect/share information as relevant;
- l) Ensure CCCM is explicitly included and prioritized in all multi-sector assessments and reports, including OCHA Sitreps;
- m) Track and monitor cluster members fundraising for CCCM specific interventions, and ensure that members are aware of funding opportunities;
- n) If the country response has access to Humanitarian Pooled Funds, work with members to identify key cluster priorities, assess submitted projects in regards to these priorities, their cost – effectiveness, and the needs of the affected population. Recommend the most effective projects for funding to the Humanitarian/Resident Coordinator regardless of submitting agency;
- o) Participate actively with the Cluster Lead Agency to global humanitarian planning activities such as Humanitarian Needs Overviews (HNOs) and Humanitarian Response Plan (HRPs);
- p) Form and chair any related Technical Working Groups that are requested by the cluster members;
- q) Consult and identify how the CCCM cluster should facilitate the move towards early recovery and plan an exit strategy for the cluster;
- r) Ensure that NGO perspectives and the consensus view of NGO cluster members is represented within the Humanitarian Country Team and associated documents produced.

2. Capacity Building

- a) Carry out capacity mapping of all current and potential CCCM actors – government, national and international humanitarian organizations as well as national institutions and the private sector;
- b) Promote and support training of humanitarian personnel and capacity building of humanitarian partners, based on the mapping and understanding of available capacity;
- c) Identify learning and training opportunities for CCCM cluster members and work in increase capacity in preparedness and response within the cluster
- d) Ensure that cluster participants are aware of relevant policy guidelines, technical standards and relevant commitments that the Government/concerned authorities have undertaken under international human rights law;
- e) Promote Protection main-streaming and regard for Do-No-Harm principles into the response of CCCMmembers. Liaise with the Protection, Child Protection, GBV, mine-action working groups where necessary ;
- f) Where appropriate, ensure that capacity building of ACTED programme staff occurs in order to ensure on-going sustainability and quality of ACTED's CCCM response.

Take steps to move the CCCM in line with the principles of the Transformative Agenda (e.g. accountability to the affected population, beneficiary participation)

Required qualifications and technical competencies

- At least 5 years of experience in project implementation on the field, preferably in an international context;
- Being a strong team player
- Familiarity with the aid system, and ability to understand donor and governmental requirement;
- Excellent communication and drafting skills
- Ability to coordinate and manage staff and project activities
- Proven ability to work creatively and independently both in the field and in the office;
- Ability to organize and plan effectively
- Ability to work with culturally diverse groups of people;
- Ability to travel and work in difficult conditions and under pressure;
- Fluent English skills required
- Knowledge of local language and/or regional experience is an asset

Conditions

Salary defined by the ACTED salary grid; educational level, expertise, hardship, security, and performance are considered for pay bonus
Additional monthly living allowance



Free food and lodging provided at the organisation's guesthouse
Transportation costs covered, including additional return ticket + luggage allowance
Provision of medical, life, and repatriation insurance

How to Apply

Please send your application including cover letter and CV to jobs@acted.org under **Ref: CCC CCCM/SSUD**