

## Terms of Reference

Creation of Epidemic Risk  
Awareness tools for  
awareness raising sessions  
with pupils in Guyana

[GUYANA]

Planned period for the mission:  
28 / 06 / 2022 - 28 / 07 / 2022

Work Language : English

PF240 GEO GEO 2022 0008

<b>Objective of the consultancy</b>	Creation of epidemic risk awareness tools for awareness raising sessions with pupils in Guyana
<b>Location of the consultancy</b>	Guyana
<b>Person in charge of the consultancy</b>	Project Manager – Andrea Phillips
<b>Desired start date</b>	28/06/2022
<b>Desired end date</b>	28/07/2022
<b>Deliverables</b>	<ul style="list-style-type: none"> <li>- Illustrated teaching booklet (Flipbook)</li> <li>- Board Game (1 item)</li> <li>- Posters (2 items)</li> <li>- Stakeholder Meeting</li> </ul>
<b>Duration of the consultancy</b>	1 month

## 1. Context

The REMPART Epidemic project: "Raising Expertise, Mobilisation, and PARTicipation to strengthen epidemics control on the Guiana Shield", financed by the French Development Agency, the European Cooperation Funds Interreg Amazonia, and the BNP Foundation, started in June 2021 for 18 months.

The overall objective of the REMPART Epidemic project is to reduce the impact of epidemics on the population, particularly vector-borne diseases. To achieve this, the French Red Cross, a national and international public health actor, proposes to strengthen the epidemic control capacities in the territories of French Guiana, Suriname, and Guyana, through an approach combining the mobilization of regional technical expertise and the implementation of community-based actions in the three intervention territories.

The REMPART Epidemic project in Guyana is focused on raising awareness about epidemic risks to pupils in two regions of Guyana. This includes actions such as:

- The implementation of hand-washing structures in schools with the training of school teams on their use;
- The production of awareness tools and training of the teachers on their use with the students;
- The implementation of waste management and development actions to reduce the production of larva breeding sites, promote natural barriers, and destruction of larva breeding sites in school territory.

## 2. Objective of the consultancy

As part of the REMPART Epidemic Project, a school awareness campaign has been defined as necessary to cover a proven lack of knowledge on reducing epidemic risks in Guyana.

The campaign's main objective is to raise awareness of epidemic risks to pupils and impact a larger scale of the population with the circulation of information in family circles. This campaign should indeed contribute to behavior change among children to reduce their vulnerability to epidemic hazards. The campaign has to promote a participatory and inclusive approach.

## 3. Specific purpose of the consultancy

To develop editable awareness-raising teaching materials and tools for raising awareness on epidemic risks in schools with children ages 7 – 16 and the community. These tools will be used by the teachers during awareness sessions in their classes to teach their students about epidemic risks and how to reduce epidemic risks.

#### 4. Methodology

To develop the awareness raising material, the consultant will apply the relevant based on the explanations given in the specific purpose of the consultancy. The consultant may recommend better methodology and tools not limiting to the following:

- Desk review of epidemic risks related documents
- Meetings
- First draft of awareness-raising tools on the basis of the list of themes already identified

The identified themes are the following:

- Identification and transmission of the main epidemic risks identified
- Prevention measures on the main epidemic risks identified
- Protection measures on the main epidemic risks identified

#### 5. Organization of the consultancy

##### Working conditions:

The consultant will stay in touch with the activities implementation officer and the project manager of the Guyana Red Cross team based at the GRCS HQ in Barrack Street Kingston. A scoping meeting will be held between the Guyana Red Cross team members and the consultant at the beginning of the consultancy. The communication and meetings between the Guyana Red Cross and the consultant could be organized face-to-face, by telephone, or by videoconference depending on their localization and the sanitary context.

The consultant will work in collaboration with the following persons:

- The GRCS REMPART Epidemic project coordinator
- The GRCS REMPART Epidemic project activities implementation officer

A draft version of all materials should be provided for revision to the Guyana Red Cross before the submission of the final version with enable time for validation by the Guyana Red Cross project team.

All deliverables should respect the REMPART Epidemic project visibility guidelines.

Certain tasks provided for in the contract may be entrusted to subcontractors, but the main contractor retains full liability towards Guyana Red Cross for the performance of the contract as a whole.

##### Expected deliverables

#	Deliverable name	Deliverable description
1	Illustrated teaching booklet (Flipbook)	Develop an Illustrated Teaching Booklet for the identification of Epidemic Diseases, how they are transmitted and how to prevent and protect against epidemic diseases with specific focus on correct hygiene practices and keeping a clean and safe environment (free of breeding sites)
2	Board Game (1 item)	The boardgame should engage the students in thinking about the type of epidemic diseases; how they are transmitted and encourage critical thinking in choosing the correct actions to prevent and protect against epidemic diseases
3	Posters (2 items)	Design 2 posters to depict the following; 1) Types of Epidemic Diseases and how they are transmitted and 2) How to prevent and protect against epidemic Diseases

4	Stakeholder Meeting	The consultant will be expected to present the designed and developed tools to key stakeholders for their review.
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## Budget

The overall estimated amount for this assignment is proposed by the consultant. The successful applicant will bear all costs necessary to carry out its consultancy.

Payment will be made in 4 distinct periods:

- 25%, following the delivery of deliverable #1
- 25%, following the delivery of deliverable #2
- 25%, following the delivery of deliverable #3
- 25%, following the delivery of deliverable #4

## Consultant Profile(s)

The consultant(s) should have the following qualification and experiences:

- Minimum of two (2) years relevant work experience, with the knowledge of epidemic risks in Guyana.
- Must hold a degree in Communications or any equivalent and recognized qualifications.
- Experience in epidemic risk awareness and community action
- Fluency in English (verbal and written)
- Excellent analytical and report writing skills
- Good written, oral and interpersonal skills
- Experience with the Red Cross Red Crescent Movement is a strong asset
- Good knowledge of the Guiana Shield context is desirable

## Deadline and contents of the submission

Proposals meeting ToR requirements have to include the following information:

- Name and address of the applicant
- Expression of interest outlining how the applicant meets the selection criteria and its understanding of the ToR
- Names and contacts of three recent professional referees (previous clients) for whom similar work has been conducted – preferably from different projects
- An example of similar pieces of work completed recently
- Financial proposal with a detailed budget (unit price and total price, Price excl. tax/price incl. tax, currency in GYD)
- Payment conditions and settlement procedures
- Date and validity limit of the proposal
- Guarantee offered

Interested and qualified consultants should submit the required documents between the hours of 9:00 am to 4:00 pm on or before the 28<sup>th</sup> of June 2022

To: Guyana Red Cross Society, Block x, Barrack Street, Kingston  
or it can be sent via email

To: [guyanaredcross@yahoo.com](mailto:guyanaredcross@yahoo.com)  
attention Project Manager, Andrea Phillips.