

FOOD SECURITY AND SUSTAINABLE LIVELIHOOD NEED ASSESSMENT IN KAWKEREIK AND HLAING BWE TOWNSHIPS OF KAYIN, MYANMAR

TERMS OF REFERENCE

Zone/Country	Kayin state – Myanmar
Duration	2 Months, starting from January 2022
Funding	AFD
Referents	<p>Thomas Boudant Programme Officer HQ tboudant@premiere-urgence.org</p> <p>Sébastien Naissant Deputy Head of mission Myanmar mmr.deputyhom@premiere-urgence.org</p>

1. INTRODUCTION

1.1. GENERAL CONTEXT OF THE INTERVENTION

With a strong history of strife in Myanmar, Kayin State is not new to conflicts. Though Kayin has hosted displaced populations since the 1990s, the population continues to be displaced some as recent as 2021.

Despite some progress in the peace process over the past years, since the 1st of February 2021 and the coup, all the efforts on peace process have vanished and conflict has restarted in several areas of Kayin State leading to important displacements of population within townships, from townships to townships and from state to Thailand (even if the border is closed and the displaced population are sent back to Myanmar when found by Thailand authorities).

Beside displacement, insecurity, road block, and price rise have also impacted the Kayin population with in addition a strong wave of COVID-19 in July/ August 2021. The normal path of economic migrations to Thailand is blocked, having financial consequences on the Kayin population relying on remittance from migrant worker. Similarly to other States or region in

Myanmar, the Kayin livelihoods are significantly affected by the current crisis.

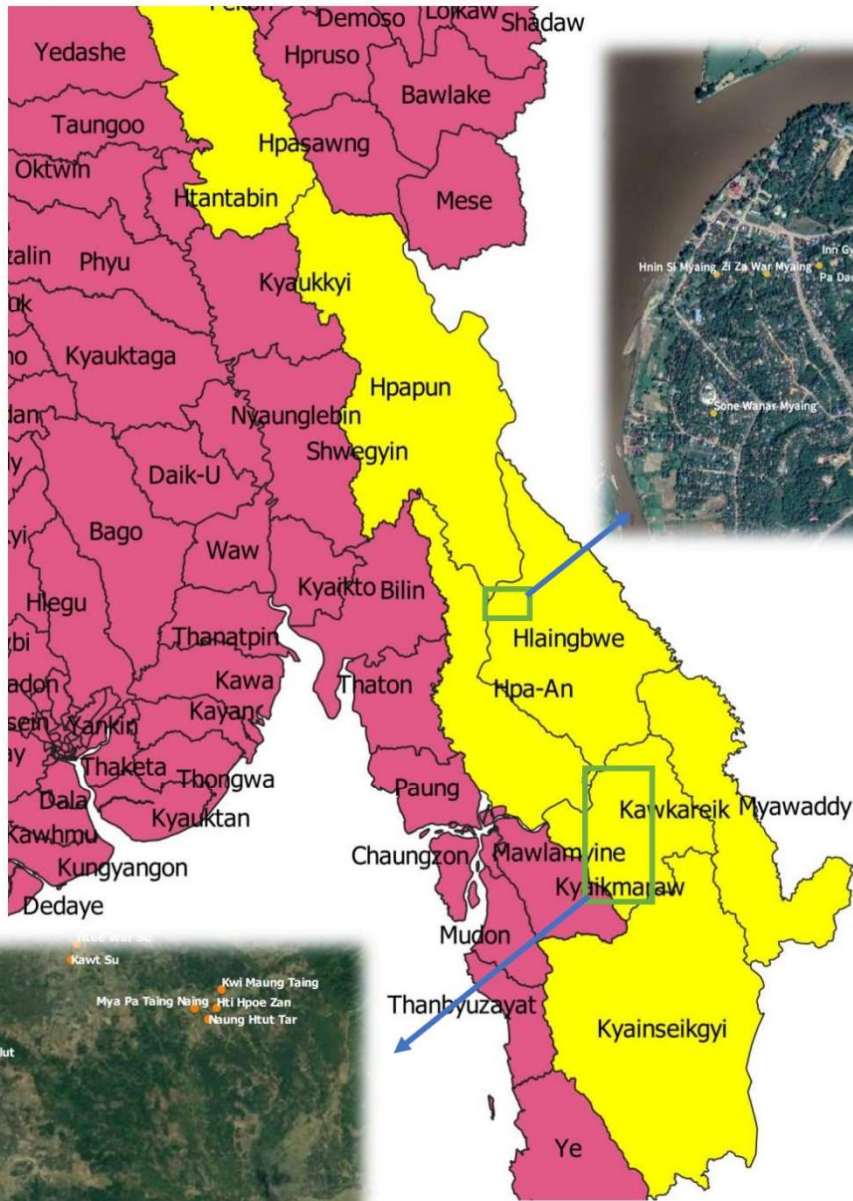
1.2. PUI'S HISTORY OF ACTIVITY IN THE COUNTRY AND MISSION

PUI is an international NGO aiming to aid marginalized or excluded civilians as a result of natural disasters, war, and economic collapse. The first objective is to provide a rapid global response to the basic needs of male and female populations affected by humanitarian crises to help them regain independence and dignity.

PUI's endeavor in Myanmar to help improving the lives of ethnic minorities and displaced people began in 1984.

PUI commenced Health projects specializing in community and township level SRH and Rights (including family planning, contraception, and post abortion care), MNCH, Primary healthcare, Mental Health Psycho Social Services and counselling services, nutrition, and WASH, in Government Controlled Areas and Non-Government Controlled Areas. PUI is well established with the Ethnic Health Organizations, aiding the provision of needed services to the displaced male and female populations.

1.3. MAP OF THE INTERVENTION ZONE



KAYIN STATE

1.4. THE BASIS FOR THE NEED ASSESSMENT

PUI FSNL activities in Myanmar are currently limited to one ongoing project that aims at support gardening and Cash for Work in rural areas. With the objective of strengthening the FSNL sector of intervention in Myanmar, PUI aims to develop adapted food security and sustainable livelihood activities based on the present need assessment.

Besides this FSNL activities, PUI implements WASH and Health and Nutrition projects in the same area and other townships of Kayin, Rangoon and Shan.

2. CONSULTANCY OBJECTIVES

2.1. OVERARCHING OBJECTIVE

A food security and sustainable livelihood need assessment had already been carried out in 2014 by PUI in the same townships. The present consultancy call therefore aims at updating this study in light of recent changes, particularly related to the pandemic and political change. The study will update vulnerability indicators and data on market access and labor resources, while adding the COVID-19 dimension in order to define a response strategy. A mapping of community actors and their actions in the areas of food security and livelihoods will be conducted and a partner identified.

The assessor will prepare a comprehensive PUI sustainable livelihood strategy (including food security) in one of its current areas of intervention, Kayin state, with the aim to contribute to poverty alleviation (which should be defined as much as possible during the assessment in the three regions).

1. S/he will propose a short and medium term sustainable livelihood strategy (up to three years) targeting IDPs, returnees and their host communities and chronically vulnerable people at household and village levels through several delivery mechanisms and through a cross-cutting approach (gender, conflict sensitivity, environment). The assessor will shape his/her findings taking into account a multitude of different forces and factors. The assessor is requested to pay attention to:
 - a. The livelihood resources, the livelihood local strategies and the institutional processes and organizational structures
 - b. Assets and the vulnerability context:
 - c. State wise Food security trends in links to the current's crisis, (most farmer cannot cultivate like the previous years due to insecurity, rise of agricultural inputs etc.)

2.2. SPECIFIC OBJECTIVES

Objective 1: Update PUI understanding of opportunities to reduce chronic food, livelihood and nutrition insecurity through sector analysis and applied research on underlying causes;

Objective 2: Prepare a short and medium term livelihood strategy (up to three years) targeting IDPs, returnees and their host communities

Objective 3: Establish a mapping of the relevant FSNL national NGOs, allowing PUI to identify an implementation partner.

3. Expected results

The expected outcomes of the consultancy are:

- An update about the area context based on the 2014 assessment's finding is done (economic growth, climatic event, natural resources, population, COVID-19 and coup impacts on livelihoods)
- An update of the Food Security context focusing on access availability and utilization considering both food production and commercialization is conducted. The principal causes of food insecurity are detailed.
- An analysis of the market and price trends is conducted
- An update of the livelihood zones and of the existing livelihood strategies of the households is done. The main risks on existing livelihood are introduced and analyzed and livelihood opportunities are identified
- A Baseline data regarding FS indicators CSI (contextualized), HDDS, FCS is updated and a vulnerability ranking is designed
- A Stakeholder mapping is established in order to identify potential implementation partners
- A FSL strategy for the 3 coming years is proposed with an operational calendar & logical framework detailing the potential activities to implement is designed

3. METHODOLOGY

The consultant will propose a comprehensive methodology adapted to the local context and the expected results. The proposed methodology has to respect the following steps:

Step 1. Mission preparation

- Scoping meeting: meeting with HQ Programme officer / PUI Myanmar Deputy Head of mission to agree on the outcome exposed in the ToR,
- Documentary review: review the existing relevant documents (report, studies...) related to the FSL in Myanmar an Kayin state, particularly the 2014 PUI Livelihood assessment
- Design and validation of the data collect tools including sampling method: the consultant will design the tools for data collection (qualitative and quantitative) before the beginning of the fieldwork. These tools have to be reviewed and validated by PUI before being deployed on the field. The sampling method has to include the villages assessed during the 2014 assessment in Kawkareik township (Yae Kyaw Lay, Kyaik Tha Laik, Kha Nein Hpaw and Na Bu TA Khun Taing)

Step 2. Field mission / remote consultancy

- Recruitment and training of the enumerator: the recruitment and training modality will be adapted according to the area accessibility

- Data collect: qualitative and quantitative data collection will be conducted based on the tools validated by PUI. Quantitative data collect processes have to be in line with the sampling method discuss during the mission preparation
- At the end of the field mission, a presentation of the first findings of the study will be done at mission level

Step 3. Reporting

- A first version of the report is shared with PUI for revision
- Based on the first draft, a / several meeting/s with the consultant and PUI will be held in order to discuss and frame the proposed strategy
- A final version report including the intervention strategy will be shared based on the feedbacks from PUI. A presentation of the result will be done to PUI and its partners

Scope:

The scope of the need assessments encompassed the townships of Kawkareik where PUI is currently launching FSNL activity in around 10 villages and the township of Hlaing Bwe with a focus on area where IDP are residing. The needs assessment should reflect the situation of rural villages impacted by the crisis and the situation of specifically vulnerable groups such as IDP.

4. CONSULTANCY ORGANISATION

4.1. CHARACTERISTICS OF THE CONSULTANCY TEAM

Due to the current context, an international consultant will be unlikely able to travel to Myanmar in a short notice and even if the consultant currently resides in Myanmar it is also unlikely that he/she could travel to Kayin and the selected location. Therefore, PUI strongly encourages a collaboration with local counterpart to handle field data collection and FGD. (If needed PUI could facilitate the contact with local counterpart) so that the consultant could work remotely.

4.2. BIBLIOGRAPHY

-Project Proposal

-Former Evaluation in this area:

- NEED ASSESSMENT- Food security and sustainable livelihood, Kayin, Myanmar May 2014.

- WFP, Myanmar country strategic plan (2018-2022) :

<https://www.wfp.org/operations/mm01-myanmar-country-strategic-plan-2018-2022>

-UNHCR, Myanmar Emergency update, August 2021 :

<https://reporting.unhcr.org/sites/default/files/Myanmar%20Emergency%20Update-1August2021.pdf>

-Myanmar Living Conditions Survey 2017/ 03-Poverty report. June 2019, World Bank.
<http://documents.worldbank.org/curated/en/921021561058201854/pdf/Myanmar-Living-Condition-Survey-2017-Report-3-Poverty-Report.pdf>

-Food security cluster website: <https://fscluster.org/myanmar>

-Livelihoods and Food Security Sectors website: <https://themimu.info/sector/livelihoods>

4.3. LOGISTICAL, SECURITY AND ADMINISTRATIVE ORGANISATION

Considering the current political context prevailing in Myanmar and the difficulty to enter the country, **in case an international consultant is selected the present consultancy will have to be conducted remotely**, based on local counterparts in Myanmar. Some constraints will probably apply to consultant based in Myanmar due to the challenges in getting authorizations to travel to selected sites in Kayin.

Due to the remote nature of the consultancy, PUI will not support any logistic cost or any administrative process. However, PUI will facilitate the movement authorization to the project area for a local consultant - counterpart to conduct field data collection. Depending on the capacity of the consultant to raise a team of assessor, PUI could also support data collection in area where the organization is implementing activities.

4.4. CONTACTS LIST

- PUI

-In HQ: Program Officer and FSNL Adviser

-In Yangon: Deputy Head of Mission for Programs

-In Kayin: Deputy Field Coordinator, FSL PM and FSL Officer

- In Yangon:

-Myanmar Food Security Cluster and Livelihoods and Food Security Sectors (suggested)

-Labour mobility and Human Development Unit, IOM Country Mission in Myanmar (suggested)

-Department of Rural Development

4.5. PROPOSED CHRONOGRAMME

The chronogramme proposed below is indicative, each applicant should adapt it to the consultancy proposal they submit.

Activities	Duration
Preparation phase: (documents and briefings review)	3 days
Identification phase	15 days
Analysis Phase	5 days
Writing up of final report and edition of the following comments	5 days

Total	28 days
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Estimated completion date: February 2022, those days are not necessarily consecutive that could allow time for feedback or testing.

5. EXPECTED DELIVERABLE

5.1. Scoping note and assessment tools

A framing note developing the ToR understanding, methodology and mission planning is shared after the scoping meeting.

The assessment tools will be shared before the beginning of the field mission, they will include: a draft list of key informant person to meet, sampling methodology, data collect tools (qualitative and quantitative)

5.2. CONSULTANCY REPORT

Following the established framework, with a minimum of 40 pages not including annexes.

A. An inception report that includes

- A detailed methodology
- Sampling framework
- Tools
- Databases
- Photos

B. A draft Study Report in soft copy which will be presented and validated 2 weeks before final submission (date to define at the start of the consultancy). The report should contain a context analysis, the market and price trends, the food availability / access/ utilization, the coping strategies and social safety nets, the local needs, capacities and resources as well as the impact of COVID-19 on livelihoods and food security.

C. A final Study Report which will be disseminated as part of the creative process

- Any corrections or modifications can be requested by the FSNL referent, the Myanmar Head of Mission, Deputy HOM or Deputy Field Coordinator after the report has been submitted. The evaluator must make himself available to consider these whenever necessary.

Supplementative requests by mission or headquarters are possible

5.3. A DOCUMENT PRESENTING THE STRATEGY OF

INTERVENTION FOR PUI IN THE LIVELIHOOD SECTOR IN MYANMAR

- To write a short to medium term (up to 3 years) sustainable livelihood strategy to be shared at the mission level, validated by the person in charge at the mission and HQ level. This document should include recommendations and tentative timeline.
- The document should comprise:
 - The principal causes of food insecurity and risks to livelihood, determine the severity of food and livelihood insecurity, and establish a vulnerability ranking if relevant.
 - The main scope for PUI intervention in this sector, area(s) of intervention to be targeted, beneficiaries and caseload, overall and specific objectives to achieve, main results to be reached and the activities to be implemented in order to address the identified needs, according to the context and PUI operational capacities.
 - The constraints, the limits and the opportunities of PUI interventions in the field.
 - The previsions means and resources to be allocated in order to implement the activities
- The document should analyse and hierarchize the needs with corresponding solutions.
- To draft a logical framework summarizing the relevant intervention, to be shared and validated with the person in charge at both mission and HQ level
- A presentation of this strategy should be organized virtually before the end of the consultancy with a support of a Powerpoint in order to discuss it and to allow some revisions.

5.3 INTRODUCTION OF POTENTIAL NATIONAL IMPLEMENTING PARTNER TO PUI THROUGH A PARTNER IDENTIFICATION REPORT

- The document should present the different potential national partners identified (in case several potential implementing partners are identified at assessment stage) in the foreseen areas of intervention and propose one to PUI based on a detailed argumentation and comparison in case several potential partners were identified
- The potential role, positioning and capacity building needs of a potential partner are to be presented in the frame of the development of PUI FSNL COVID 19 strategy
- The proposed implementing partner will have to be compliant with the minimum administrative requirements to make it eligible as an implementing partner for PUI (requirements to be detailed and communicated by PUI at the beginning of the assessment)

5.4 A DEBRIEFING

A debriefing session will be organized; it can be planned at headquarters or online.

6. REQUIRED SKILLS AND QUALIFICATIONS

- Advanced university degree or equivalent in Food security and livelihood related field
- At least 5 years of relevant experience and proven expertise in high quality practical experience in conducting similar assessment and /or strategy elaboration in FSNL sector or work including prior experience in FSNL Consultancy
- Proven Experience in the area of food security and sustainable livelihoods that includes facilitating bridging for activities from barrier analysis.
- Demonstrated experience conducting assessments, data collection and analysis in volatile, hostile or insecure environments.
- Excellent command in written and spoken English.

7. APPLICATION AND FURTHER INFORMATION

Interested and qualified candidates are invited to submit proposals with the following documentation **no later than 29th of November 2021**. The consultancy period is expected to be undertaken during the months of January and February 2022.

1. A one-page application letter addressing:

- The Consultant/Consultancy Team's previous experience and relevance to the proposed assignment.
- The names, expertise, years of experience and relevance of team members in undertaking this assignment.

2. Detailed response to ToRs, with specific focus addressing objectives of the assignment, methodology to be used. Detailed outline of initial work plan based on methodology.

3. Updated CVs for all consultants including relevant work, number of days required, specific roles, experience and qualifications.

4. Detailed and comprehensive budget breakdown based on expected daily rates and initial work plan covering all assessment costs, including consultancy fees, per diems, assessment and training costs, transportation, accommodation costs, etc.
5. Samples of recently written reports on similar assignments.
6. Company profile or CV including a minimum of 3 traceable references and evidence of having undertaken similar work.
7. Proof of formal registration in line of work in country of operation or home country

Technical and financial proposals should be submitted as separate documents in PDF format to:

tboudant@premiere-urgence.org with Cc to
mmr.deputyhom@premiere-urgence.org
ngranmont@premiere-urgence.org

For questions, please contact the e-mail addresses mentioned above.

Selection criteria

- a) Administrative Evaluation: Evaluated to ensure compliance with all the documents required
- b) Technical Evaluation:

Criteria	Notation
Experience in research work in a similar context (Kayin/ Myanmar)	4
Experience in food security and sustainable livelihoods analysis (at least 5 years of experience)	5
Excellent English writing skills, qualitative and quantitative analysis skills– evaluation based on the excerpts from recent evaluations submitted	5
Quality of the evaluation methodology – based on clear sampling methodology, tools development methodology (tools samples to be provided with the application) and coherent work plan	6
Total	20

Following a shortlisting based on these criteria, an interview will take place. The interview will be evaluated on:

Criteria	Notation
The in-depth knowledge of the consultant about Myanmar	4
The relevant expertise/experience based on the CV	4
The ability to demonstrate and justify the methodology relevance when challenged	5
The ability to work in autonomy	3
The consultant availability dates	4

Total	20
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Financial Evaluation: For the applicants who pass the technical evaluation

c) Financial Evaluation: For the applicants who pass the technical evaluation.