



## **NIGERIA- Emergency Coordinator H/F**

### **THE ALIMA ASSOCIATION**

The Alliance for International Medical Action (ALIMA) is an international medical organization, founded in 2009. ALIMA's aim is to provide a high standard of healthcare in situations of emergency or medical disaster and to improve the practice of humanitarian medicine by developing innovative projects associated with medical research. The specific feature of the association is to base its operating methods mainly on partnership with national medical players. By pooling and capitalizing on their skills, ALIMA and its partners give as many people as possible access to a high standard of treatment.

Since its creation, the association and its partners have successfully developed in line with the increase in humanitarian medical needs, especially in Western and Central Africa: 580,000 patients treated in 2014 including over 25,000 hospitalizations, new governance between the partners of the medical NGO platform in the Sahel, new innovative approaches and operational research projects. ALIMA also responded to the Ebola emergency by opening a 40-bed Ebola treatment centre in Guinea. With operations in eight countries, 15 projects, over 1,200 employees and a budget of €19.5 million, ALIMA is a dynamic NGO, effectively deploying medical aid for the most vulnerable.

### **CONTEXT**

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Given the critical sanitary conditions and urgent medical needs of the populations in Nigeria due to the prolonged conflict with Boko Haram, ALIMA launched an exploratory mission in the Borno state in May 2016.

The outcome of the mission highlighting the necessity of a medical intervention, ALIMA has decided to send an experienced team in this zone (specifically around Maiduguri) and is now looking for an **Emergency Coordinator**.

### **POST TYPOLOGY**

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Mission Location: Nigeria, Maiduburi

### **MISSION AND MAIN ACTIVITIES**

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The Emergency Coordinator is the representative of ALIMA in Nigeria at Federal Level as well as at local level in Borno State. He represents and defends ALIMA's interests and good image before all the

stakeholders (local authorities, international institutions, donors, military organizations, humanitarian organizations and media).

The Emergency Coordinator reports directly to the Emergency Department Manager in the Headquarters. He/She:

- **Leads and manages ALIMA teams and creates a climate of trust and collaboration in which teams are able to communicate, work together for ALIMA to reach its objectives on the ground.**
- **Is responsible for negotiating/facilitating collaborations and agreements between ALIMA and local authorities, donors and institutions.**
- **Is responsible for developing and integrating an internal and external communication policy for the project, performing external communication actions to media when required.**
- **Is responsible for monitoring the political, humanitarian and health situation of the state**
- **Is responsible for monitoring and analyzing the political, humanitarian issues at stake, and health situation across the state and surrounding states in the north of Nigeria as well as surrounding countries (Niger, Chad, and Cameroun). He/She has to establish contacts with key persons/institutions and carrying out exploratory missions in order to identify potential fields of intervention.**
- **Is responsible for analyzing the context and the consequences of an intervention of ALIMA, evaluating risks and constraints, and setting priorities.**
- **Is responsible for drawing-up project proposals and provide response to emergencies taking into account the points above and submitting them to Headquarters for approval.**
- **Is responsible to produce, together with the emergency team, and submit all requested operational reports, and ensures keeping them properly filed and updated.**
- **Is responsible to maintains a good level of knowledge and information network across the country and conduct an active and permanent follow up of potential emergencies in the Northern part of Nigeria and maintain an active network.**
- **Supervises the implementation of projects and evaluate their evolution, final results and achievements to ensure that organization's technical and ethical standards are followed and objectives are achieved.**
- **Is responsible for leading, briefing/debriefing, coaching, etc. of the team members**
- **Is accountable for supervising a rational use of means and resources to carry out emergency projects.**
- **Is responsible to ensure information flow and reporting to Headquarters.**
- **Is responsible, in link with the Emergency Department Manager, to define and ensure implementation of security policies and protocols in the field, to ensure safety of staff.**
- **Analyzes external risks and threats to staff security.**

- **Is responsible for keeping staff and headquarters informed and updated of events and issues related to the security.**
- **Is accountable for ensuring involvement, motivation and monitoring of staff on security practices.**

## **EXPERIENCE AND SKILLS**

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- University degree in medicine, public health or paramedical, international relations or any other relevant education
- Project management experiences with international medical NGO, at least two years
- Experience in Security Management
- English Speaking, reading and writing
- Strategic vision
- People management
- Negotiation skills
- Strong interpersonal skills

Language: English is mandatory (written, read, spoken), French is an asset.

## **CONDITIONS**

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**Contract term:** contract under French law, contract length: 1 month

**Salary:** depending on experience + per diem

ALIMA pays for:

- travel costs between the expatriate's country of origin and the mission location
- accommodation costs
- medical cover from the first day of the contract to a month after the date of departure from the mission country for the employee
- evacuation of the employee

**Documents to be sent:** To apply, please send your CV and covering letter to [candidature@alima-ngo.org](mailto:candidature@alima-ngo.org) with the reference "Nigeria- Emergency Coordinator" in the subject line.