



## **NIGERIA – Logistics Manager (M/F)**

### **THE ALIMA ASSOCIATION**

ALIMA's aim since its creation in 2009 is to provide a high standard of healthcare in situations of emergency or medical disaster and to improve the practice of humanitarian medicine by developing innovative projects associated with medical research.

By joining us, you will integrate a young and dynamic organization and contribute to its associative development as well as its operational impact on the field. As Head of Mission, you will have the opportunity to manage challenging and innovative medical programs in the line of ALIMA's values and objectives while bringing your humanitarian experience.

Since its creation, the association and its partners have successfully developed in line with the increase in humanitarian medical needs, especially in Western and Central Africa: 650,000 patients treated in 2015 including over 48,000 hospitalizations, new governance between the partners of the medical NGO platform in the Sahel, new innovative approaches and operational research projects. With operations in nine countries, 17 projects + 7 research projects, over 1,300 employees and a budget of €35 million in 2016, ALIMA is a dynamic NGO, effectively deploying medical aid for the most vulnerable.

### **CONTEXT**

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ALIMA supports two health and nutrition projects in Borno State, in Monguno and Maiduguri.

Following a United Nations alert in May about the dire situation of people displaced by conflict in northeastern Nigeria, ALIMA conducted an exploratory mission in Monguno, a city in Borno State where more than 100,000 displaced people are seeking refuge. Working alongside the Ministry of Health, ALIMA vaccinated children against measles. ALIMA found that more than 40% of children were suffering from acute malnutrition, 13 % of whom were suffering from severe acute malnutrition and at a high risk of death. Faced with this major emergency, ALIMA deployed additional resources and has now opened 5 clinics to provide urgent medical care to displaced people in Monguno. ALIMA teams on the field are providing over 1,000 medical consultations per day, a figure that reveals how alarming the health situation is and the lack of other actors in Monguno, since ALIMA is the only INGO to cover health and nutrition at the moment for over 150,000 people, all the more that internally displaced people are continuing to arrive in Monguno every day.

Maiduguri, the capital of Borno State, has seen its population more than double with the influx of people displaced from other areas of the state. Especially in Muna where about 50 000 IDP moved into the Muna Garage camp and all around, the bad sanitarian, medical and nutritional situation has to be addressed. ALIMA is opening a clinic by the end of August, and already provide general consultations for children and adults. Malnutrition cases are managed by the teams, but a larger screening would show how numerous they really are. ALIMA plans to enlarge its activities to provision of services for pregnant women and capacity to take in charge victims of sexual violence.

ALIMA's teams in Nigeria represent about 15 expatriates.

## POST TYPOLOGY

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Mission Location: Nigeria, Monguno (Borno State)

## MISSION AND MAIN ACTIVITIES

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Plan, coordinate and monitor all logistics related activities in the project area including all non-medical assistance related activities (shelter, food, water hygiene-sanitation and essential non-food items) and provide support to medical assistance activities, according to ALIMA standards in order to ensure an optimal running of the project.

In collaboration with the Project Team and the Logistics Coordinator, define, implement and monitor logistics activities according the ALIMA plan, standards and protocols. This implies the following:

- Ensure the implementation of support (communications, electricity, transport, IT) and any other logistical activities required to achieve the medical objectives (construction/restoration, water & sanitation, Cold Chain, etc.)
- Manage and monitor the logistics of the material resources for the Project, under the supervision of the line manager and the technical adviser
- Ensure installations and maintenance of functional office space and lodging facilities in the project in an adequate living conditions as well as all the equipment required
- Ensure an appropriate supply chain for the Project with the direct support of the supply officer of the coordination
- Participate in the implementation of the technical choices, policies and logistics procedures defined by the line manager in the Project Security Guidelines. Ensures compliance with them, the correct use and maintenance of tools and documents for logistical monitoring. In the absence of the Field Coordinator and at the request of the Head of Mission, oversee security.
- Identify the local actors within the area of intervention: local authorities, NGOs, supplier, etc. Ensure good relationship with all the actors
- Coordinates, organizes, supervises, coach and supports logistics team members' performance to improve the logistics components of the project.
- Plan and supervise, in close coordination with the Project Coordination, the associated processes (recruitment, training, induction, performance evaluation, development and internal / external communication) of the logistics staff of the project in order to ensure both the sizing and the amount ok knowledge required, improve people capabilities
- Implements, manages and monitors the application necessary reporting tools for logistics activities
- Compiles the quantitative logistics data (consummation, stocks, distributions) and analyses them before transmission to the project coordinator and the logistics coordinator

- Participate in exploratory missions / situation assessments and define logistics operational priorities when needed
- Participate in the development of the project policy, project proposal and project budget review

## **EXPERIENCE AND SKILLS**

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- Essential secondary education and technical diploma or technical university degree;
- Essential at least two years of working experience in logistics related activities. Desirable previous experience with medical NGOs, and working experience in developing countries;
- English Speaking, reading and writing, mandatory. French is an asset.
- Strong skills in Computer: Word, Excel, PowerPoint.
- Strong interpersonal skills & people Management

## **CONDITIONS**

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**Contract term:** contract under French law, contract length: 3 months, renewable.

**Position to be filled:** ASAP

**Salary:** depending on experience + per diem

ALIMA pays for:

- travel costs between the expatriate's country of origin and the mission location
- accommodation costs
- medical cover from the first day of the contract to a month after the date of departure from the mission country for the employee
- evacuation of the employee

**Documents to be sent:** To apply, please send your CV and covering letter to [candidature@alima.ngo](mailto:candidature@alima.ngo) with the reference "Nigeria- Logistics Manager" in the subject line.